

Studio 84 Safety Protocol/Plan

Phases:

We have planned a phased reopening. Each artist has been placed in a phase depending on their independence levels, longevity and previous attendance. Please see list of each color-coded phase to see where you have been placed.

1. Phase One is open to our career artists and those who are more independent and have been with us for a long time.
 1. Max of 2 artists during any one-hour time period at this phase.
2. Phase Two artists are those who need more one on one assistance. We may begin to allow up to 3 artists per hour.
3. Phase Three artists are those who need lots of one on one or who haven't been with us very long. We may begin up to 4 artists per hour.
4. Phase Four will invite back our newer students or those who have been absent for a long time and will begin to accept new. This would be considered our pre-Covid business operations.
5. Phases will be opened as we regain volunteers and as we proceed thru this pandemic with the current virus conditions in our area dictating that decision.
6. Each phase will add more artists per hour depending on scheduling availability, artist's needs and comfort levels of staff and artists and availability of volunteers.
7. Currently, for the summer, we will have only 1 staff. So we are limited as to our numbers we can take in. In the fall we will have 1 more staff added part time.
8. We do not have start dates for Phases 2-4.

Staff/volunteer requirements:

1. Staff/volunteers are required to wear masks at all times and do a wellness check (questionnaire) and take temperature upon arrival.
2. Staff/volunteers are required to do regular disinfecting of tables, chairs, high touch points such as sink handle, door knobs, paper towel holders, etc.
3. Staff/volunteers are required to disinfect reusable art materials such as paint brushes, pencils.
4. Staff/volunteers are required to assist artists to maintain physical distancing, mask wearing and hand washing.
5. Staff will monitor & assist with exit and entering of artists to allow physical distancing to occur.

Artist requirements:

1. Artists are required to wear a mask at all times (unless there is a medical reason)
2. Artists will be temperature checked and wellness checked (questionnaire) upon arrival and will need to disinfect or wash hands upon entering.
3. Artists should enter in main front door on Center St. (except those needing our no stairs entrance in the back)
4. Artists and their caregivers/aides/family members must notify us if artist has been in a risky situation or in contact with someone with Covid symptoms.
5. Artists should not attend class if they do not feel good for whatever the reason. Just call and let us know they will be absent.

Other general safety measures:

1. We have a no touch thermometer.
2. If there is development of any type of unwellness after anyone has been here, they will be immediately isolated and must be picked up by caregivers asap. Even if they have non Covid

symptoms. If it is staff who gets sick, they will call classes off for rest of day and everyone must get picked up asap.

3. If we get any notification of an artist or staff being positive with Covid all those who have had contact with that person will be notified.
4. All classes will be canceled for 2-3 weeks or more if this should occur.
5. No visitors are allowed in the studio space. With the exception of an aide that is required. Aides would be instructed to remain in the seating area and not mingle with artists present. They will be required to have temperature checked, sanitize hands and wear masks also.

Art material handling and new studio space arrangement:

1. Some materials may not be available due to inability to disinfect the material.
2. We will make available individual containers for artists to store their much-used items in so no other hands touch them, this will include smocks and some art materials not able to be disinfected.
3. Staff only will access items such as canvases, paper, paints, etc used by artists to reduce too many hands touching and shuffling through these items.
4. Studio space has changed. For Phase one, we currently have only two tables and two chairs available for use, creating a more open floor plan to allow for easier physical distancing. The tables will face each other with a see thru barrier between so artists can see each other and visit. This will also help them to be more aware of where the other artist is in the room to help with physical distancing. This arrangement may be tweaked as staff sees a need, keeping safety in mind. This arrangement will change as we open the phases allowing in more artists and still maintain distancing as much as possible.

Store safety measures:

Our store will be open during studio hours.

1. No customers are allowed in the studio space. The door will roped off so they know they can't enter studio space.
2. All customers are required to sanitize hands and wear a face mask upon entering store.
3. Artists can choose to assist with check out of a customer in the store with staff supervision. If you prefer not to allow this, please let us know.
4. Store will allow only two customers at a time
5. Check out area is completely enclosed with plexiglass shield, has no touch check out, and customer self-bagging of items. If cash is used, we have disinfectant at register for the artist to use after cash handling.
6. Items in the store are set up to reduce touching of items. (items are not stacked so they don't have to shuffle thru them to see what's available—such as prints or single note cards)

SPECIAL NOTE:

This protocol for safety will be added to and tweaked as we see fit to maintain the highest safety for our artists and staff. Ultimately it is your choice to return according to your comfort levels and assume all responsibility and risk in whatever situation you choose to enter into, as no activity is truly 100% safe. We all must decide the risk vs benefits of everything we do these days. Studio 84 cannot be held responsible for anyone who contracts the virus. But please know that we are taking every safety precaution possible.